

## BEACON FELL ADVENTURES RISK ASSESSMENT

### PART A. ASSESSMENT DETAILS:

**Area/task/activity:** Outdoor Activities including Outdoor Parties, Childcare, Forest School, School session

**Location of activity:** Beacon Fell, Visitor Centre, forests and Carwags BBQ area

**Name of Person(s) undertaking Assessment (if other than line manager):** A.Macleod & R Harmer

**Signature(s):** *A.Macleod*

**Date of Assessment:** January '24

**Planned Review Date:  
(Minimum 12 months)** January '26

**How communicated to staff:** Planning meeting BEACON FELL ADVENTURES Handbook **Date communicated to staff:**

### PART B1. HAZARD IDENTIFICATION AND CONTROL MEASURES:

Step 1 Identify significant hazards	Step 2 Identify who might be harmed and how	Step 3 identify precautionary measures already in place	
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NB Visiting schools- Pupils remain the responsibility of the school staff at all times and children the responsibility of parents in toddler groups.

<b>List of significant hazards</b> (something with the potential to cause harm) <b>(1)</b>	<b>Who might be harmed? (2)</b>	<b>Type of harm (3)</b>	<b>Existing controls (4)</b> (Actions already taken to control the risk)
Slips, trips and falls on uneven ground, over stumps, deadwood on ground, roots and trailing ivy.	Attendees, Teachers, Adult helpers	Death, head injury, Cuts, grazes, bruising, fractures, broken limbs. Scratches from brambles	<ul style="list-style-type: none"> <li>◆ The area to be used is checked by an adult before outdoor activity – see pre-visit procedure before leaving for outdoor activities.</li> <li>◆ Educate and staff/adults pupils to walk carefully and self risk assess environments prior to the session commencing.</li> <li>◆ Advise appropriate footwear is worn by supervising adults and attendees.</li> <li>◆ First aid kit and mobile phone is available and there is access to a First Aider.</li> <li>◆ Follow first aid procedure if accident does happen.</li> </ul>
Manual Handling, equipment, branches etc.	Attendees, Teachers, Adult helpers	Musculoskeletal injuries, scrap, cuts, hit, knock over leading to head or limb injury	<ul style="list-style-type: none"> <li>◆ Educate pupils on how to carry equipment safely or, if risk is too high, not to undertake the task;</li> <li>◆ loads are broken down where possible.</li> <li>◆ Educate pupils how to move long objects like branches - look around, be aware, communicate with each other, no running holding sticks or branches</li> </ul>
Accident/Illness	Attendees, Teachers, Adult helpers	Death, unconscious Illness, injury to head or body, cuts/punctures etc.	<ul style="list-style-type: none"> <li>◆ Follow First Aid procedure</li> <li>◆ adults ensure that they have a means of contact to school/emergency services</li> <li>◆ adults ensure there are contact details available for all attendees involved;</li> <li>◆ a First aid kit is always available and there is access to a First Aider</li> <li>◆ close supervision of pupils at all times</li> </ul>
Biological risks from litter, sharps, animal faeces	Attendees, Teachers, Adult helpers	Infection, cuts, abrasions	<ul style="list-style-type: none"> <li>◆ Undertake Pre-visit risk assessment procedure</li> <li>◆ Educate pupils of Code of conduct – NOTHING IN MOUTH WHILST IN THE SESSION unless snack or drink given by an adult, after wiping hands and using anti-bacterial gel.</li> <li>◆ any litter (e.g. sharps, glass, animal faeces) discovered are disposed of safely before the activity or when seen, using suitable precautions e.g. gloves and litter picker;</li> <li>◆ Educate pupils about litter, animal faeces and closely supervise at all times; leader cordon off, remove faeces.</li> <li>◆ pupils' advised to wash their hands immediately after outdoor activity.</li> <li>◆ Ask staff to inform parents if contact with potentially infectious substances like animal faeces.</li> </ul>

Use of Equipment like trowels, forks	Attendees, Teachers, Adult helpers	Cuts, punctures and lacerations	<ul style="list-style-type: none"> <li>◆ educate pupils on how to use trowels, forks (low risk tools) sensibly and safely, with adult supervision</li> <li>◆ tools and equipment are inspected and maintained regularly;</li> <li>◆ pupils are provided with tools suitable for the age and type;</li> <li>◆ tools and equipment are kept in appropriate and secure storage containers/facilities after use;</li> <li>◆ tools are issued to pupils using a counting in/ out system to ensure no items go astray;</li> <li>◆ there is always adequate adult supervision for numbers of pupils participating;</li> <li>◆ adults carry out competence assessment of pupils on individual basis to determine which tasks they can perform;</li> <li>◆ pupils are instructed to report any damaged, faulty or broken equipment to a supervising adult, so it can be withdrawn from use and stored securely until repaired or replaced</li> </ul>
Working in area with mud pit	Attendees, Teachers, Adult helpers	Death by drowning, choking, infection,	<ul style="list-style-type: none"> <li>◆ pupils are taught about the dangers and rules associated with working near water/the pond/mud pit</li> <li>◆ pupils are supervised at all times.</li> <li>◆ If possible wear gloves and advise pupils to wash hands thoroughly after activity.</li> <li>◆ Remind NOT TO PUT ANYTHING IN MOUTH</li> </ul>
Injury due to rope swing	Attendees, teachers, adult helpers	Death by strangulation, head/spine injury, limb injury	<ul style="list-style-type: none"> <li>◆ Always store rope swing high up out of children's reach/take down when not in use.</li> <li>◆ When using rope swing educate children how to use.</li> <li>◆ Create a dedicated swinging area</li> <li>◆ Let group know using rope swing, child swinging shouts, "1,2,3 ...I'm swinging." This is an indication to others that going to swing.</li> <li>◆ Only use rope swing holding handle with hands. Reduce risk of severe injury</li> <li>◆ Only use with group if trust is formed and remove if misuse occurs.</li> <li>◆ Waiting pupils stand away from swinging area</li> </ul>
Poisonous plants/berries/ fungi	Attendees Teachers, Adult helpers	Poisoning	<p>Pre- visit forest school leader assessing ground and selects an appropriate outdoor area to use during forest school sessions.</p> <ul style="list-style-type: none"> <li>◆ Educate pupils about identifying poisonous plants /berries and notifying an adult if discover a suspicious plant/berries;</li> <li>◆ pupils are taught about the dangers associated with poisonous plants / berries and told not to put any plants or berries in their mouth.</li> <li>◆ Code of Conduct rule –NOTHING IN MOUTH</li> <li>◆ Inform school of potential hazardous/ poisonous plants growing</li> </ul>

Weather Conditions/ Ice & Snow, sun etc	Attendees, Teachers, Adult helpers	Sun Burn, Chills or Colds, Sprains, Strains.	<ul style="list-style-type: none"> <li>◆ See inclement weather procedure. Check local weather conditions on the day of activity;</li> <li>◆ Advise pupils and staff to wear appropriate all weather clothing when outdoors</li> <li>◆ staff are aware not to allow pupils to spend prolonged periods exposed to direct sunlight, and appropriate arrangements are in place to ensure pupils have sun block protection or shading is provided when appropriate;</li> <li>◆ consideration is given to relocated or postponing the activity if adverse weather conditions are present; Use visitors centre for respite.</li> <li>◆ consideration is given to any child with poor health i.e. colds, coughs, sniffles, medical conditions, etc.</li> </ul>
Allergic reactions to plants, etc	Attendees, Teachers, Adult helpers	Allergic reaction, stings from nettles causing rash, itchiness, infection	<ul style="list-style-type: none"> <li>◆ Ask staff to make BF staff aware of pupils with any types of allergy that may be affected by the tasks being undertaken outdoors e.g. asthma;</li> <li>◆ Allergy reaction symptoms, actions needed &amp; contact details for any child with a known allergy is available;</li> <li>◆ First Aid kit and access to First Aider available. Return child to visitor centre straight away if reaction, contact parent/ school. - Follow first Aid procedure.</li> <li>◆ Educate about nettle sting, rub with dock leaf / antiseptic wipe and advise parents if stung</li> </ul>
Contact with animals and insects	Attendees, Adults	Bites, stings, allergic reactions - rashes	<ul style="list-style-type: none"> <li>◆ Risk assess for any animals/ insects prior to visit. If in area cordon off and educate children, follow muster procedure.</li> <li>◆ If necessary and received consent use insect repellent</li> <li>◆ If bitten or stung disinfect and assess children. If children are ok inform parents on return to school/ end of the session.</li> <li>◆ If unwell contact school/parents and return to visitor and follow first aid procedure</li> <li>◆ Educate children that it is a shared area and there may be horses/dogs etc. Attendees need to stand still and follow instructions given by the group leader if an animal is around.</li> </ul>
Vehicle movement, road, car park	Attendees, Teachers, Adult helpers	Struck by, cuts, abrasions, fractures, death	<ul style="list-style-type: none"> <li>◆ Children are educated about staying within boundaries at all time (create boundary well away from moving vehicles) or on path way away from road or carpark.</li> <li>◆ vehicles and pedestrians segregation procedures are in place on the site and attendees and adults are aware of the rules;</li> <li>◆ vehicular movements are restricted on the site and adults informed if there is any irregular vehicles on site</li> <li>◆ pupils are closely supervised at all times.</li> </ul>

Water butts/ mudpit	Attendees, Teachers, Adult helpers	Death by Drowning from falling in.	<ul style="list-style-type: none"> <li>◆ Children instructed not to climb on water butt;</li> <li>◆ Water butt to have secured close fitting lid;</li> <li>◆ Water butt securely attached to wall to prevent falling onto children.</li> <li>◆ Educate children about falling into mud and no mud in mouth.</li> <li>◆ Supervise mud pit at all times if in use. Wash hands after use.</li> </ul>
Falling from log, trees, branches when climbing	Attendees, Teachers, Adult helpers	Head Injury, serious injury, death, fractures, punctures, bruising	<ul style="list-style-type: none"> <li>◆ Ensure logs stable for sitting and walking and educate pupils on how to risk assess for themselves whether it is safe to climb on. In order to climb branches should be at least the width of their wrist.</li> <li>◆ <b>Educate children about risk assessing dangers of climbing on, along ect. Encourage them to risk assess for themselves if pupils do wish to climb trees they must ask for adult supervision. BF adventures staff liaises with staff at the school to agree if/when pupils are allowed to climb. Supervision required (1: 1 for 4 EYFS, 2:1 KS1 pupils 4:1 KS2) Anyone being silly, disruptive or jeopardizing safety will be asked to get down from climbing. Do not climb above 1 1/2 metres or child's height</b></li> <li>◆ If injured have first aider on hand and follow first aid procedure, have school contact on mobile, call for ambulance.</li> </ul>
Uneven ground, trailing ivy, logs, branches and bushes	Attendees, Teachers, Adult helpers	Death, serious injury, puncture, ankle injuries- sprain, limb injuries, head injuries,	<ul style="list-style-type: none"> <li>◆ Ensure children have appropriate footwear.</li> <li>◆ Educate children and staff about uneven ground and taking time. Be aware of animal holes, trailing ivy, wood on the ground.</li> <li>◆ Cut back some ivy and brambles over paths.</li> </ul>
Falling into pond during pond dipping activities or walking/working near pond	Attendees, Teachers, Adult helpers	Risk of head injury, drowning, infection, scrapes, bumps etc.	<p>Follow Pond dipping Procedure.</p> <p>Pond areas fenced off. make attendees and staff aware of pond areas if close by and educate how to stay safe ie do not enter pond area.</p> <p>Always walk around pond and ensure wearing suitable footwear.</p> <p>Reinforce expected behaviour around pond. Kneel or lie on tummy when pond dipping.</p> <p>Only pond dip from specified area.</p> <p>If a pupil does fall in ensure rest of group go outside fenced area and retrieve pupil from pond.</p> <p>Adult supervision at all time</p> <p>Pond checked prior to usage and leave pond as found.</p> <p>Wash hands after activity.</p>

<p>Public usage of the fell - being aware of strangers Dogs on site</p>	<p>Attendees, Teachers, Adult helpers</p>	<p>May cause injury, abduction, or scare the party</p>	<p>If taking a walk - educate attendees and staff of route and that there may be other people using the fell. Ensure that there is appropriate supervision for the age and size of the group. Have frequent stops to check/count pupils in each group. If working in a set area - use cones to demarcate it and educate party of the boundary lines. If members of the public to come close, especially with dogs, approach the stranger and politely explain that this is a school group/ party/childcare camp group and would they mind giving us space/ taking dog to another part of the fell. If at any point the leader of the party feels like there is danger then follow emergency muster procedure to gather the group together and if necessary return to the visitor centre.</p>
<p>Toilet use - same toilets used by public</p>	<p>Attendees, Teachers, Adult helpers</p>	<p>Safe guarding issues - use of toilet by public, toileting issues</p>	<p>Have set time to visit the toilets together. (e.g. 9.45, 12.00, 1.00, 3.00) Where possible use ladies toilets for girls and family toilet for boys. If necessary to use male toilets - an adult check to see if the toilet is free before use. Adult stand outside toilets whilst 3/4 go and use at one time. When they come out line up by the wall (semicircle wall in front of the visitors centre.) Ensure children washed hands. When an adult uses toilet - ensure the other is supervising the group. Inform each other. When supervising toileting, inform other staff member how many children will be in each group. Should a child have an accident (wet/soiled) talk children through getting themselves sorted from outside cubicle. If necessary have spare clothes and call parents to seek permission to put on spare clothes. Always inform parents. Should there be only one adult supervising toileting - use family toilet.</p>

